

RECORD OF CASH DEPOSIT

Date:	Receipt No.
Permit No. / File Ref.	Bond Tracking No. (office use)
Amount Deposited:	
Project Site Address:	
Applicant:	
Applicant Address:	
Return Address (if different):	
Phone:	Email:

Cash Deposit For:

Landscape – One year guaranteed maintenance

This deposit will be held for one year after initial acceptance of the landscaping as being installed per approved plans and released if landscaping is in a healthy growing condition.

Landscape and/or Public Works penalty deposit

This deposit is accepted in lieu of the initial installation of landscaping and is held until the landscaping is installed per approved plans and accepted by the City and/or the deposit is required in the event that certain phases of Public Works requirements have not been completed prior to use of the building. Upon receipt of the deposit, written permission to use the building is given with the deposit being refunded upon acceptance of all phases of work being complete. A Certificate of Occupancy is issued upon entire completion of the project. The City may require a signed quote from a licensed landscaper for materials and labor. This landscaping will be installed no later than: _____

Class 2 Tree Removal

Per LMC 17.15.120 (F), a three (3) year, one hundred twenty-five percent (125%) bond or cash escrow.

Building demolition/removal deposit (\$2,000) (Note 4)

This deposit is required by ordinance (LMC 16.04.095) to guarantee that site restoration following removal of a building from any location is accomplished to the satisfaction of the City.

Cash deposit covering utility installations or development improvements (Note 5)

A deposit is required to guarantee installation of utilities or development improvements and is refunded as soon as installations are inspected and accepted by the City and after receipt of any applicable maintenance bonds. A one (1) year maintenance bond (LMC 12.04.260) equal to fifteen percent (15%) of the original bond amount may be required for work in the Right-of-Way and a two (2) year maintenance bond equal to ten percent (10%) of the original bond amount is required for storm utilities. The applicant may agree to substitute a cash deposit in lieu of a bond.

Note:

- All deposits are held at no interest pending completion of the item for which they were accepted. Refunds are automatic upon completion of the work covered and after receipt of any applicable maintenance bonds and are returned to the party depositing same unless the City is notified in writing that another party is to receive the funds. Request for release following completion of work can be initiated by the applicant in writing.

Signature of Authorized Employee

Signature of Applicant/Depositor

Date of Cash Refund: _____

Treasurer's Check No. _____