

**CITY OF LYNNWOOD**  
**CITY COUNCIL BUSINESS MEETING MINUTES**  
November 23, 2020

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10. CALL TO ORDER - The November 23, 2020 Business Meeting of the Lynnwood City Council, held via Zoom, was called to order by Mayor Smith at 6:01 p.m. A quorum was present.

20. ROLL CALL

Mayor & Council:  
Mayor Nicola Smith  
Council President Christine Frizzell  
Council Vice President Shannon Sessions  
Councilmember Ruth Ross- Absent  
Councilmember Ian Cotton  
Councilmember George Hurst  
Councilmember Julieta Altamirano-Crosby  
Councilmember Jim Smith

Asst. City Administrator Art Ceniza  
City Attorney Rosemary Larson  
Interim City Clerk Karen Fitzthum  
Executive Assistant Lisa Harrison

Others Attending:  
Finance Director Sonja Springer  
Strategic Planner Corbitt Loch  
Budget Supervisor Janella Lewis  
Public Works Director Bill Franz  
Dir. Ec. Dev./Interim CD Kleitsch  
Project Tourism Manager Christy Murray  
Police Chief Jim Nelson  
Deputy Police Chief Chuck Steichen  
Supv Court Operations Lisa Espedel  
Human Resources Director Even Chinn  
DBS Robert Mathias

Guests:  
Ron Johnson, Boy Scout Troop 304

30. APPROVAL OF MINUTES

*None*

40. MESSAGES AND PAPERS FROM THE MAYOR

Mayor Smith thanked the finance staff, directors, and councilmembers for their hard work on the budget.

50. PUBLIC COMMENTS AND COMMUNICATIONS (5:00)

Ted Hikel, 98206  
Connie Ballard 98292  
Elizabeth Lunsford, 98206  
Harrison Kuo 98087  
Ron Johnson, 98206  
Patrick Decker, 98037

60. PRESENTATIONS AND PROCLAMATIONS

*None*

28 70. WRITTEN COMMUNICATIONS AND PETITIONS

29 Jay Grant (letter to council).

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31 80. COUNCIL COMMENTS AND ANNOUNCEMENTS (27:00)

32 Council members discussed various topics affecting the community.

33 90. BUSINESS ITEMS AND OTHER MATTERS

34 90.1 UNANIMOUS CONSENT AGENDA (39:01)

35 Items listed below were distributed to Councilmembers in advance for study and were  
36 enacted with one motion.

37 Councilmember Altamirano-Crosby moved for unanimous consent of the following  
38 items:

- 39 • Reappoint Naz Lashgari to position #4 and Jared Bigelow to position #5 of the  
40 Diversity, Equity, and Inclusion Commission.
- 41 • Authorize the Mayor to enter into and execute on behalf of the City a construction  
42 contract with Marshbank Construction, Inc. of Lake Stevens, WA for the  
43 construction of the 196th St SW Improvement Project, in an amount not to exceed  
44 \$27,910,929.81 with an additional 10% contingency for a total amount of  
45 \$30,702,022.79. Sales tax is included.
- 46 • Authorize the Mayor to enter into and execute on behalf of the City a contract  
47 supplement with David Evans and Associates to provide construction engineering  
48 services for a total new contract amount of \$4,064,966. This is an increase of  
49 \$758,758 from the previous contract maximum amount payable.
- 50 • Authorize the Mayor to enter into and execute on behalf of the City a contract  
51 supplement with AECOM Technical Services Inc. to provide construction  
52 management services for a total new contract amount of \$5,800,000. Sales taxes do  
53 not apply. This is an increase of \$5,700,010 from the previous contract maximum  
54 amount payable.
- 55 • Authorize the Mayor to enter into and execute on behalf of the City a contract  
56 supplement with Contract Land Staff, LLC to provide right of way services for a  
57 total new contract amount of \$894,736. Sale taxes do not apply. This is an increase  
58 of \$166,575 from the previous contract maximum amount payable.
- 59 • Voucher Approval: Approve claims in the amount of \$2,015,405.90 for the period  
60 10/31/2020 - 11/03/2020. Approve payroll in the amount of \$1,147,505.06 dated  
61 11/06/2020.

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63 90.2 PUBLIC HEARINGS OR MEETINGS

64 None

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66 90.3 OTHER BUSINESS ITEMS

67 **A. Ordinance: Property Tax Levy for 2021 (43:19)**

68 *Motion made by councilmember Cotton, seconded by councilmember Hurst to*  
69 *adopt Ordinance # 3377, adopting the proposed property tax (a decline from*  
70 *2020). Based on a roll call vote, the motion passed unanimously.*

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**B. Ordinance: Adoption of 2021-2022 Budget (43:19)**

*Motion made by Council Vice President Sessions, seconded by Council President Frizzell to adopt Ordinance # 3378, adopting the proposed Biennium Budget.*

A round robin was held with council members for their comments and input prior to voting on the ordinance.

Councilmember Altamirano-Crosby presented data that she collected among 200 residents and businesses in Lynnwood, asking if the city should fund a Social Worker and Community Outreach or a Race and Social Equity Coordinator/Advisor of Diversity, Equity & Inclusion. She stated that the results suggest respondents were more positive to the social worker.

*A motion was made by councilmember Hurst, seconded by councilmember Cotton, to amend the ordinance as follows: (1:31:57)*

*The \$2 million contribution from the general fund to the Economic Development Infrastructure Fund be eliminated. This amendment will allow the funding of:*

- *\$180,000 to provide funding for a B level of service for Park maintenance.*
- *\$283,000 to provide funding for 1 Lynnwood Police Detective.*
- *\$37,000 to be contributed to the PRCA Recreation Benefit Fund.*
- *\$1.5 million to be transferred to the Revenue Stabilization Fund.*
- *At mid-biennium Council is to determine if additional transfers to the Revenue Stabilization Fund are needed to restore that Fund's \$6 million level or if transfers to EDIF can resume.*

*After discussion, a roll call vote was taken to vote on the amendment. The motion passed with 4 ayes and 3 nays (Frizzell, Sessions and Ross were the nays) to adopt the proposed amendment.*

*A motion was made by councilmember Altamirano-Crosby, seconded by councilmember Smith, to delay the hiring of the Race and Social Justice Coordinator until further research is done in 2021. After discussion, a roll call vote was taken. The motion passed with 5 ayes and 2 nays (Sessions and Ross were the nays) to adopt the proposed amendment.*

*Council then returned to the original motion made by Council Vice President Sessions to adopt the budget ordinance as amended. A roll call vote was taken, the motion was passed unanimously. Ordinance was adopted.*

**C. Ordinance: Eliminating the salary commission (2:32:33)**

*Motion made by councilmember Smith, seconded by councilmember Cotton, to adopt Ordinance # 3374, eliminating the salary commission. Based on a roll call vote there were 6 ayes and one nay (councilmember Ross), ordinance was adopted.*

100. NEW BUSINESS  
None

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110. ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

DocuSigned by:

*Nicola Smith*

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Nicola Smith, Mayor