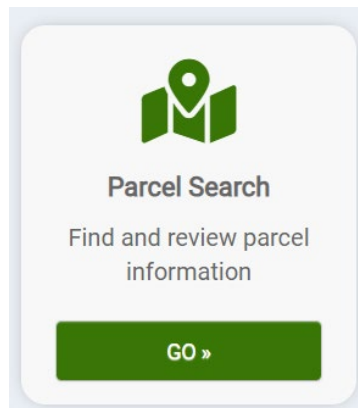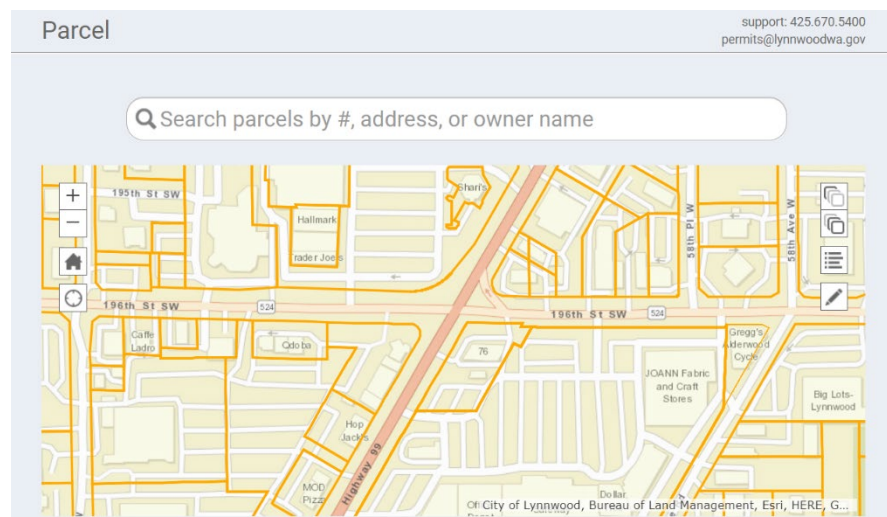The public portal allows the public, such as contractors, home builders, and the general community to apply for and pay for permit fees online via a standard web browser. This is via secured logged on account.

Some information is available to the public user and an online account is not required. The Parcel Search tool allows you to search for permit records and related public information. Only permits submitted after January 10, 2024, can be found through the online portal. Any permits submitted prior will require a Public Record Request. You can submit a records request at https://www.lynnwoodwa.gov/Government/City-Clerk/Public-Records-Requests.
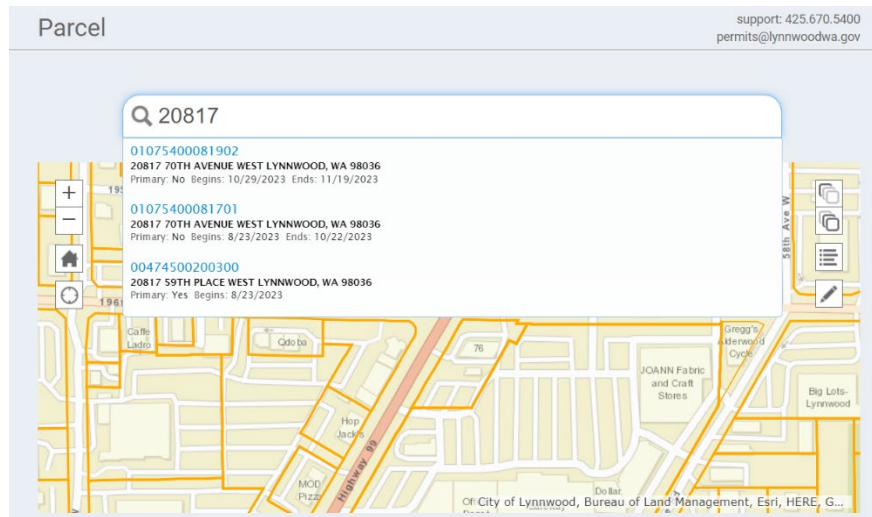
1. Select Parcel Search

2. You will arrive at the Parcel page where you can search for applications by permit number, property address or owner name.

3. Enter the search parameters into the search field and select the desired record from the list. Selected permit information will appear.
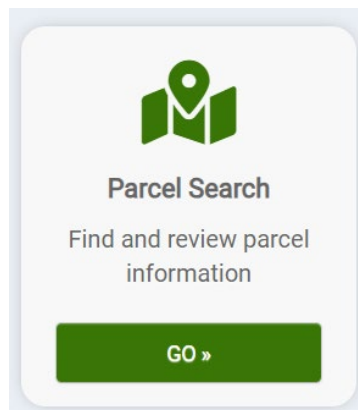

Advanced Search

The Advanced Search feature allows you to search for permit records and related public information with more filters and options.

To View:

1. Select Parcel Search

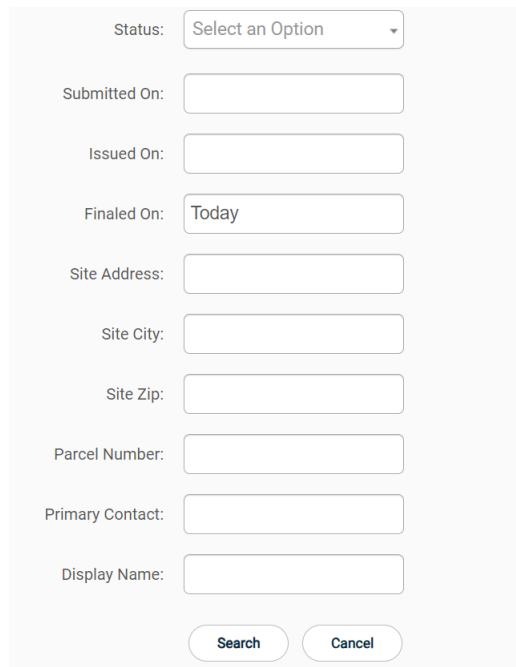2. Scroll below the map and select Advanced Search under Other Services

3. You will be brought to the Advanced Search Page where you have multiple search options:
   - Number – Permit or Project Number
   - Type – Permit or Project Type
   - Status – Current Permit Status
   - Submitted On – Date that the application was submitted
   - Issued On – Date that the permit was issued
   - Finaled On – Date that all inspections were completed
   - Site Address – Address of the permit or project site
   - Site City – City of the permit or project site
   - Zip Code – Zip Code of the permit or project site
   - Parcel Number – Parcel Number of the permit or project site
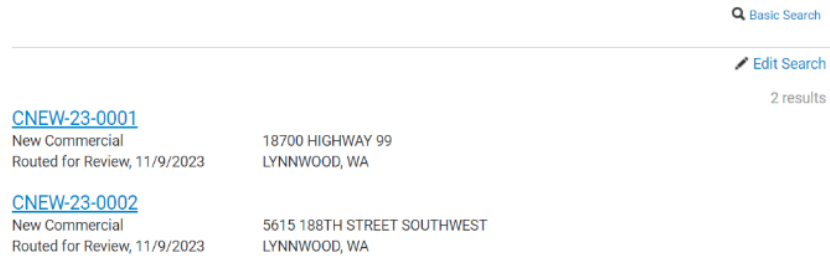   - Primary Contact – Primary Contact for the permit or project

4. Enter your Search Parameters and select **Search.**

Status:	Select an Option ▼
Submitted On:	
Issued On:	
Finaled On:	Today
Site Address:	
Site City:	
Site Zip:	
Parcel Number:	
Primary Contact:	
Display Name:	

Search   Cancel

5. Your results will appear. Select the permit number to open the permit information

6. If you do not find the results you're looking for, select **Edit Search** to change your filters and search again.